

CONSTITUTION AND BY-LAWS OF THE FREDERICKSBURG PHOTOGRAPHY CLUB

TABLE OF CONTENTS *(CTRL + Click to jump to Section)*

[ARTICLE I - NAME & PURPOSE](#)

[ARTICLE II - OFFICERS & GOVERNING AUTHORITY](#)

[ARTICLE III - ELECTIONS](#)

[ARTICLE IV - MEMBERSHIP](#)

[ARTICLE V - FINANCING](#)

[ARTICLE VI - MEETINGS](#)

[ARTICLE VII - ACTIVITIES](#)

[ARTICLE VIII - AMENDMENTS](#)

[ARTICLE IX - ASSOCIATION MEMBERSHIPS](#)

[ARTICLE X - INSURANCE](#)

[ARTICLE XI - DISSOLUTION](#)

ARTICLE I - NAME & PURPOSE

The name of the organization shall be the Fredericksburg Photography Club. The Fredericksburg Photography Club was founded in 1986.

To stimulate interest in photography.

To encourage membership among both amateur and professional photographers.

To share information about photography.

To improve members photographic skills through discussion, critiques, exhibitions, field trips and other means.

ARTICLE II - OFFICERS & GOVERNING AUTHORITY

The Board is the Governing Authority of the club and shall be composed of elected officers, appointees with voting rights, and the immediate past president with voting rights.

Section 1: Elected Officers Only active members shall serve in these positions.

The **President** shall preside at all meetings, maintain parliamentary order, call special meetings, appoint all committees, and delegate members to represent the Club at other functions. The President shall have the option of serving on any committee.

The **Vice-President** shall assume the office of the President in case of a vacancy for any cause, and shall assume the duties of the President in case of the absence or the disability of the President. The Vice President shall oversee all aspects of meeting critiques and presentations including designating critique subjects and soliciting presentations.

The **Secretary** shall assume the duties of the President in the case of the temporary absence of both President and Vice President. It shall be the duty of the Secretary to record the minutes and attendance of each meeting and present it to the Newsletter Editor within two weeks after each meeting. It shall be the duty of the Secretary to have a copy of the Constitution and By-Laws with all amendments thereto available at every meeting. The Secretary shall be responsible for all secretarial duties connected with the affairs of the Club and shall serve as custodian of all past records.

Section 2: Appointees (with Voting rights) Only active members shall serve in these positions. Appointments to these positions shall be made by the Elected Officers.

The **Treasurer** The Treasurer, with the President of the Club as account signatories, shall have charge of all the financial affairs of the Club. The Treasurer shall submit to the membership, at the meeting in January, the annual report on the financial condition of the Club. The Treasurer shall receive and disburse all monies; however, the expenditure of three hundred dollars (\$300) or more shall be only with the approval of the Board after a proposal for an expenditure is made. The Treasurer will maintain the club membership roster and have a membership listing available at each club meeting so that members may check the status of their membership. The club membership roster (members name, e-mail address and phone number) shall be distributed as necessary to active members.

The **Exhibition Coordinator** shall oversee all aspects of any exhibit which is sponsored by the club. This shall include, but not be limited to, interface with the exhibition venue, advertising, logistics and record keeping. The Exhibition Coordinator shall work with the club Treasurer to coordinate and record the submission of entry forms and fees.

The **Webmaster** shall maintain the Fredericksburg Photography Club website. The club shall reimburse the Webmaster the cost of the site from the provider plus a reasonable amount for yearly maintenance. It shall be the Webmaster's duty to receive images submitted for critique meetings and to prepare them for presentation at the meeting. It shall be the Webmasters duty, in an election year and after being notified of Nominees, to distribute (via E-mail), receive and tally the completed ballots .

Section 3: Appointees (without Voting rights) Only active members shall serve in these positions.

The **Newsletter Editor** shall prepare the Fredericksburg Photography Club monthly, E-mail it to the Membership and forward it to the Webmaster for online publication. This position can be held by a separate individual or any of the above positions in a dual role.

Section 4: Removal from Office

A member of the Board may be removed from office or appointment for conduct detrimental to the good of the organization or non-performance of duties by (a) request to resign or (b) a two-thirds majority, of all the Board Members.

Section 5: Length of Term

Each elected term shall be for two years beginning January 1st and ending December 31st of the second year. (i.e. Jan. 1, 2018 thru Dec. 31, 2019)

Section 6: Temporary Absence of an Officer

In the temporary absence of any Officer the Board shall appoint an interim replacement until the next election.

ARTICLE III - ELECTIONS

Section 1: General Elections

A general election of officers shall be held in December of odd numbered years for the following two years. Only active members are eligible to hold elected office.

The president shall attempt to establish a Nominating Committee through an announcement at a club meeting, an e-mail sent to all members, or personal contact. If there are no members willing to serve on the Nominating Committee, nominations for offices may be taken by other methods including e-mail, ballot, US Postal Service, from the floor or other methods deemed necessary for the continued functioning of the club. Based on the nominations, the Webmaster shall prepare electronic Ballots which shall be e-mailed to all active members within 5 days after the November club meeting.

Voting will be by completing and returning the ballots (via e-mail or US Postal Service) to the Webmaster no later than December 1st. A majority of the active members voting shall decide the election. Results will be announced at the December meeting.

Section 2: Special Elections:

In the event of a permanent vacancy of an elected office the Board may, at its discretion, hold a special election.

ARTICLE IV - MEMBERSHIP

Section 1: Eligibility

Any person who is interested in photography shall be eligible for membership in this Club.

Section 2: Membership Year

The membership year shall be for a period of 1 year (12 months) and is renewable on the anniversary of the last renewal/join date. A membership application may be obtained or downloaded from the club website. Members may also elect to use the PayPal option available through the club website. This option can be set for automatic renewal (recurring payment). An E-mail reminder will be sent approximately one month before a member's renewal due date. (Unless Auto Renewal on PayPal has been set up)

Section 3: Types of Membership

The members of this Club shall be classified as Active or Honorary Members.

Active members shall be those persons who pay their annual dues. If a member's dues lapse for a period of 3 months following the renewal date, they will be considered Inactive members and be removed from the club roster. Individual and Family memberships are available. A Family membership (one and one-half times the fee for an Individual Membership) entitles both parties to full membership privileges.

Honorary members shall be elected by a unanimous vote of the club Board from those individuals who have contributed greatly to the improvement of the Club, or to the advancement of photography.

Section 4: Termination of Membership

A member may be expelled from the Club by the Board for conduct detrimental to the good of the organization by a two-thirds majority vote. This action is to be taken only after the individual has been notified that his membership is in question.

Section 5: Resignation of Membership

Notice of resignation of membership shall be given in writing to the Treasurer of the Club.

ARTICLE V - FINANCING

Section 1: Annual Dues

The annual dues shall be established by the Board.

Section 2: Other Funding

Funding is also accrued via proceeds from activities related to the purpose of the club.

ARTICLE VI - MEETINGS

Section 1: Regular Meetings

Regular meetings of the Club shall be held on the second Tuesday of each month.. Any regular date may be changed or cancelled at the discretion of the club Board. Any change will be posted on the club website.

Section 2: Special Meetings

Special meetings may be called by the President for any purpose deemed necessary for the needs of the club.

Section 3: Board Meetings

Board meetings shall be held twice each year, or more frequently as necessary, at the discretion of the Board. Board meetings are open to the active membership.

ARTICLE VII - ACTIVITIES

The club may participate in or sponsor activities that are of interest to the membership.

ARTICLE VIII - AMENDMENTS

A proposed amendment must be submitted in writing to the Secretary, who shall enter it into the minutes. The proposed Amendment must be approved by a two-thirds majority of the Board.

ARTICLE IX - ASSOCIATION MEMBERSHIPS

The Club shall annually enroll as a member of the Northern Virginia Association of Camera Clubs and the Photographic Society of America. The club may enroll in other appropriate organizations at the Board's discretion.

ARTICLE X - INSURANCE

If necessary, the Board may obtain insurance commensurate with the risks involved.

ARTICLE XI - DISSOLUTION

This organization may be dissolved by request of two-thirds or more of the active membership in the form of a signed petition. Upon dissolution, all funds in excess of liabilities and expenses shall be donated to an organization decided upon by two-thirds majority vote of the active members .